



**Embassy of the United States of America**

**Tokyo, Japan**

August 11, 2015

First Set of Question and Answer (Q&A)

Request for Quotations No. SJA800-15-Q-1034  
Digital Video Conferencing (DVC) System Equipment

**Question 1:**

"Regarding B3 (e), Avaya required minimum 3.5GHz or more. We would like to increase spec of server."

Answer 1:

Yes. However, the size of the equipment shall be the same as the brand stated in subsection B.3(d) Windows server for management.

**Question 2:**

"Regarding B3(g), Zoom camera of XT5000 is minimum 40x instead of 5x. Is it fit for you?"

Answer 2:

40x is acceptable.

**Question 3:**

"Regarding B3(J), We are able to provide manual for installation of Mobile. If you need to order us to install each device. Please let us know how many device you need to install and installation place."

Answer 3:

Manual for mobile devices is required, but installation assistance is not required.

**Question 4:**

"Regarding B3(k), Please let us know install place and device number of firewall.  
If you show the place of install on Attachment 1-DVD system structure. It will be helpful."

Answer 4:

It should be on 4th floor at the Chancery building of U.S. Embassy Tokyo.

**Question 5:**

"Is this new building about this RFP? Or replacement of a system of existence?"

Answer 5:

DVC equipment itself is a replacement, but MCU and servers are new.

**Question 6:**

"Regarding B3(1), What is Easy touch?"

Answer 6:

This is a server software. It should be read as "Eazy touch." See Amendment A001.

**Question 7:**

"Regarding B3(m) (n), Instruction should be on English? Or Japanese?"

Answer 7:

Japanese. If Japanese version is not available, English version is acceptable.

**Question 8:**

"Regarding B3(O), The meaning of maintenance is preventive inspection? Or repairing when machine was breaking down?"

Answer 8:

It is repairing when machine has broken down.

**Question 9:**

"Regarding B3(q) (r), Please let us know details of VTV advanced care and VTV advanced care remote maintenance service. Is it acceptable same care as above? We are going to adoption other vender."

Answer 9:

Equivalent to the services that VTV provides is acceptable.

**Question 10:**

"Regarding B7 Working Hours, Is it acceptable 9:00-17:00? Our support hour is 9:00-17:00."

Answer 10:

Yes, it is acceptable.

**Question 11:**

"B.3 List of Items to be Purchased

(q) VTV Advanced Care - customized manual (10 pages). Should the manual be written in Japanese or English?"

Answer 11:

See Answer 7 above.

**Question 12:**

"B.3 List of Items to be Purchased

(o), (t) and (u) Annual maintenance for Elite6110, XT5000 and XT4200.

12-1: RFQ does not mentioned details about a replacement device and back up equipment shipment. Please advise if the U.S. Government has an estimate of the shipment lead time.

12-2: Shall the contractor preconfigure a replacement system or back up equipment to be readily accessible to the U.S. Government before shipping?"

Answer 12:

12-1: It is subject for discussion after contract award.

12-2: Not necessary.

**Question 13:**

"B.4 The U.S. Government will provide the following items:

(a) Shelf that houses the followings: MCU, Management server, Web conferencing server

Will the U.S. Government set up the shelf in advance, and the contractor will store MCU and servers on the shelf?"

Answer 13:

Yes, the U.S. Government will set up the shelf in advance, and the Contractor shall store MCU and servers on the shelf.

**Question 14:**

"B.4 The U.S. Government will provide the following items:

(b) LCD monitor

Will the U.S. Government finish to set up LCD monitor before DVC system installation day?

Please confirm that if the U.S. Government will use the existing monitor for XT5000 or XT4200, the monitor should be placed to connect with XT5000 or XT4200 in the installation place and if a new LCD monitor will be used for XT5000 or XT4200, it should be unpacking and installed before DVC system installation day."

Answer 14:

That is correct.

**Question 15:**

"B.4 The U.S. Government will provide the following items:

(c) (d) Network

15-1: Please confirm that the U.S. Government will prepare Global IP addresses assigning to MCU, Management server, Web conferencing server, and fire wall and configure router(s). And the contractor will configure Global IP address for each system.

15-2: The U.S. Government will configure a router and prewire LAN cable to the room installing XT5000 or XT4200 for XT5000 or XT4200 installing locations. And the contractor will configure Global IP address to each system."

Answer 15:

15-1: The U.S. Government will provide global IP addresses as described above.

15-2: That is correct.

**Question 16:**

"Section D: Solicitation Provisions and Evaluation Factors

D.1 Solicitation Provisions

b.(2) Section A: Prices. Please include a breakdown (for reference purpose only).

Do you have a template of a breakdown?"

Answer 16:

No, the U.S. Government does not have a breakdown template.

Prospective quoters shall use their own template.

**Question 17:**

"It is mentioned in RFQ that quotations may be submitted by FAX or e-mail. Does the quoter shall submit the original document, too?"

Answer 17:

Prospective quoters may submit the original quotations by post mail after they are submitted by FAX.

-End of First Set of Q&A-